

**REQUEST FOR QUALIFICATIONS (RFQ)
FOR CONSTRUCTION MANAGEMENT SERVICES
RFQ 08-001-CM**

The City of Houston intends to contract for construction management and inspection (CM&I) services for the projects listed below. The work to be performed by the selected firm will be in accordance with the City's standard construction management and inspection contract, available for reference at:

http://www.publicworks.cityofhouston.gov/documents/procedures/cip_projects/draft_fixed_fee_const_mgt_and_inspection_services_contract.pdf

The submittal shall include a transmittal letter. Following the transmittal letter shall be a one-page letter from each sub-consulting firm proposed in the submittal indicating that firm's desire to be included and indicating a general statement of the scope of services that the sub-consultant will perform if the submitting firm is selected. A copy of the submitting firm's response to questionnaire pertaining to "conflict of interest" submitted to the City secretary should also be included. Local Government Code Chapter 176 requires firms seeking to do business with the City of Houston ("City") to file a Conflict of Interest Questionnaire with the City Secretary. The Conflict of Interest Questionnaire is available for downloading on the Texas Ethics Commission's website at: <http://www.ethics.state.tx.us/forms/CIQ.pdf>. The completed Conflict of Interest Questionnaire will be posted on the City Secretary's website. A list of the City Local Government Officers is posted on the City Secretary's website. It is the submitting firm's responsibility to submit the latest version of the CIQ form as promulgated by the Texas Ethics Commission.

To qualify for the contract award, the selected firm must be a registered PWE 100 firm in CM&I services with the City. To be considered for selection firms should submit specific Statement of Qualifications (SOQ) for the projects listed below. The length of submittal document shall not exceed 10 pages (single sided) on 8-1/2" x 11" paper. The qualifications shall include:

- Specific construction management and inspection service capabilities of the firm for the projects
- Prior experience in managing similar public infrastructure or CIP construction projects
- Demonstrated ability to manage construction to achieve quality of work required by the construction contract
- Demonstrated ability to effectively manage owner's costs and to meet construction schedule
- Demonstrated ability to coordinate construction activities and to minimize construction impacts to the general public
- Demonstrated ability to work with the contractor in resolving construction conflicts and ensuring safety
- The specific qualifications of team members and sub-consultants (including sub-consultant's employees) planned for these projects
- Demonstrated ability to fulfill MWBE goals

A committee appointed by the Director of Public Works will review the submittals and recommend the most highly qualified submitting firms for selection. The PWE 100 Forms on file will be used along with the submittal document for evaluation of the firm's qualifications.

A pre-submittal meeting will be held at 11:00AM on July 11, 2007 in the Garden Level Auditorium at 611 Walker. A firm may not have more than two (2) representatives at this meeting.

Deadline: Five (5) copies of a letter of interest notifying the City of Houston of the provider's intent to be considered for these professional services, including qualifications and accompany statements shall be addressed to the City of Houston - Department of Public Works and Engineering - 611 Walker, 17th Floor - Houston, Texas 77002. Attention: Mr. J. Timothy Lincoln, P.E., Senior Assistant Director by 2:00 p.m. (CST), July 20, 2007. Submit qualifications in a sealed envelope and clearly identify RFQ Number and firm name on the outside of the envelope. Any submissions received after this time will not be considered.

CM01

WBS Number M-000255-002-04; Academy Street Storm Drainage Improvements

Scope: Storm Sewer Improvements of 24" through 60" storm sewers in an area generally bound by Bellaire Blvd. to the north, Braeswood to the south, HCFCD D113-00-00 to the west and Poor Farm Ditch to the east

Location: Key Map 532 J & K

Design Engineer: R.G. Miller Engineers, Inc.

Scheduled Construction Award: April 2008

Estimated Construction Cost: \$9,270,000.00

WBS Number M-000253-0002-04; Edloe Storm Drainage Improvements Segment 2

Scope: Storm Sewer Improvements of 36" through 60" storm sewers in an area generally bound by Bellaire Blvd. to the north, Braeswood to the south, Edloe to the west and Poor Farm Ditch to the east

Location: Key Map 532 F & K

Design Engineer: TCB

Scheduled Construction Award: August 2008

Estimated Construction Cost: \$5,688,000.00